

# City of Keota

## Application for Employment at Keota Pool and Aquatic Center

Wilson Park • Keota, IA

### Seasonal Employment

Summer

– approximate dates from Memorial Day to Labor Day

#### Applicant Information

Date of application

Name

Street address

Apt/Unit #

City

State

Zip

Phone number

Email address

Date available for work

Position applied for

☐ Manager

☐ Lifeguard

☐ Assistant manager

☐ Concession worker

Do you have your lifeguard certification?

Yes ☐

No ☐

Date completed and expiration date

If no, date scheduled

Will you be 16 years of age by June 1, 2023?

Yes ☐

No ☐

Please list any skills or qualifications that you possess which relate to the job you are apply for:

---

---

Number of years' experience as a pool employee:

Manager

Assistant manager

Lifeguard

This job may require working early mornings, evening and weekends.

Are you able to meet the attendance requirements of the job?

Yes ☐

No ☐

Are you a citizen of the United States?

Yes ☐

No ☐

If no, are you authorized to work in the United States?

Yes ☐

No ☐

Have you ever worked for the City of Keota?

Yes ☐

No ☐

Have you ever been convicted of a felony?

Yes ☐

No ☐

If yes, please explain

---

## Education

High school \_\_\_\_\_ Dates attended \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Address \_\_\_\_\_ Highest grade completed 9 10 11 12  
Did you graduate? ☐ Yes ☐ No

College/trade school \_\_\_\_\_ Dates attended \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Address \_\_\_\_\_  
Did you graduate? ☐ Yes ☐ No Degree \_\_\_\_\_

## Employment History

Company name \_\_\_\_\_ Employment dates \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Address \_\_\_\_\_ Job title \_\_\_\_\_  
Duties/responsibilities \_\_\_\_\_

Company name \_\_\_\_\_ Employment dates \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Address \_\_\_\_\_ Job title \_\_\_\_\_  
Duties/responsibilities \_\_\_\_\_

## References

Name	Address	Phone number
_____	_____	_____
_____	_____	_____
_____	_____	_____

### **Applicant's Statement**

State any additional information that you feel may be helpful to us in considering your application.

---

---

---

### **Non-discrimination Statement**

The City of Keota is an equal opportunity employer. The law prohibits discrimination in hiring due to age, race, color, creed, sex, national origin, religion, disability or veteran's status.

### **Applicant's Acknowledgment**

I certify that the answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision, including a personal credit and background check.

By submitting this employment application, I acknowledge that all proceedings related to my application may be subject to the Iowa Open Meetings Law, Iowa Code Chapter 21.2 et seq.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the City of Keota may discharge the Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the City of Keota.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the City of Keota.

Signature \_\_\_\_\_

Date \_\_\_\_\_